

# Quality & Environmental Management Systems ISO 9001:2015 & ISO 14001:2015

Scope

Quality & Environmental management systems.

The Manufacture and Sale of ground support equipment and tool storage solutions. The supply of search and inspection cameras, borescopes, fiberscopes and tools. Metal fabrication, etching and engraving, manufacture of enclosures.

The approved systems are designed to conform to the requirements of ISO 9001:2015 & ISO 14001 2015 and includes the mandatory controlled procedures required by the standards. All processes necessary to the operation of the Quality & Environmental management systems are defined in a manner appropriate to the individual tasks.

### **Key Processes**

The key processes of the Quality & Environmental management system and their interaction are defined on a separate document.

Ref: QEMS 05

**Exclusions: Calibration** 

In the production of Red Box products, there is no requirement for the use of any calibrated equipment.

In the case of Red Box International the equipment is classed as ground equipment so is not required to meet the more stringent airworthiness procedures.

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# **Quality Policy**

We recognise that the promotion of a first class service to our customers to be of primary importance in ensuring that our products and services are selected.

This will be achieved by:

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- Providing a fast and efficient response to the requirements of the customer
- The demonstration of the ability to provide expertise and the product to meet the specific needs of the customer
- Acknowledging that the expertise, attitude and skill of our staff are our main assets

By implementing and maintaining a quality and environmental management system accredited to ISO: 9001 / ISO 14001, we intend to continue to reduce our cost base through the identification and elimination of unnecessary costs and so improve our competitive edge.

It is our aim to improve consistently the quality of the service we provide to enhance customer satisfaction. It is the policy of the company to be an organization committed to customer focus and which understands current and future customer needs. The organisation is committed to meeting the quality standards expected by our customers and provide best value for them and our stakeholders.

Our Management and Supervisory staff will provide the necessary leadership to unite and involve all employees to achieve the objectives of the organisation.

Continual improvement is a permanent objective of this organisation and as such the management have adopted a process approach which is in accordance with the requirements of BS EN ISO 9001:2015 / BS EN ISO 14001:2015 with the aim to provide their customers with high quality services which meet or exceeds their expectations to ensure repeat business and attract new customers

The management of the company shall provide the necessary financial, manpower and training resources to achieve were possible the objectives and opportunities as set out within the management system.

The organisation will review the effectiveness and efficiency of this approach at regular intervals through quality objectives confirmed through internal audits and determined at management review.

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Director



# **Environmental Policy**

## **Policy Statement**

Our policy is to meet or exceed all environmental regulations, laws and codes of practice. We are committed to the prevention of pollution and to minimising the impact of our operations on the environment. This environmental policy is the company's statement of environmental goals which outline our commitment to continual environmental improvement.

### Communication To Staff

To be successful, the environmental policy statement needs to be company-wide and therefore commitment is required from the whole workforce. Managing Director has specific responsibility for policy development, coordination and evaluation of performance. He will be supported by the new senior management team who have been charged with delivering policies and strategies. Senior managers have an important role to play in helping employees to understand and implement the relevant aspects of this policy in their day-to-day work through the regular communication of objectives, action plans and achievements. This will be achieved through ongoing environment awareness communications.

#### Goals

#### **Energy Use**

We will use environmentally safe and sustainable energy sources to meet our needs.

### **Resources**

We will improve our environmental performance by conserving energy, water, wood, paper and other resources, particularly those which are scarce or non renewable, through efficient use and careful planning.

#### **Products**

We will consider the environmental impacts of our products at all stages of their life cycle to finally disposal.

#### Recycling

We will promote recycling and the use of recycled and refurbished products and materials where such alternatives are economical and suitable, while reducing consumption of materials wherever possible.

#### Waste Disposal

We will minimise waste, especially hazardous waste, in all our operations and product development and will dispose of all waste through safe and responsible methods.

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## Wildlife

We will ensure that were possible any products used or derived from wildlife, such as timber and plant life are from sustainable sources.

#### **Suppliers and Sub-Contractors**

We will work with our suppliers to ensure they recognise and reduce the environmental impact of their products and transportation through a quality purchasing policy.

#### **Transportation**

Through coordinating route planning and delivery schedules we will seek to realise the dual benefits of reduced fuel consumption and lower exhaust emissions.

## **Pollution**

We will monitor relevant discharges and emissions to air, land and water to assess what action is necessary to reduce pollution or the risk of pollution. We will phase out, where practical, ozone depleting substances and minimise the release of greenhouse gases, volatile organic compounds, vehicle emissions and other substances that are damaging to health and the environment.

## **Buildings**

We will ensure, where practicable, that buildings occupied by us are designed, constructed and operated to optimise their environmental performance.

## **Training**

We include environmental issues in all company training programmes and encourage the implementation by all company staff of sound environmental practices.

#### **POLICY REVIEW**

This environmental policy and objectives will be reviewed regularly and, if necessary, revised to reflect the latest developments. We will conduct an annual self-evaluation of our performance in implementing these principles and in complying with all applicable laws and regulations.

Signed:			
Name:			

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